



HOW DO I FIND...?

BOOKS

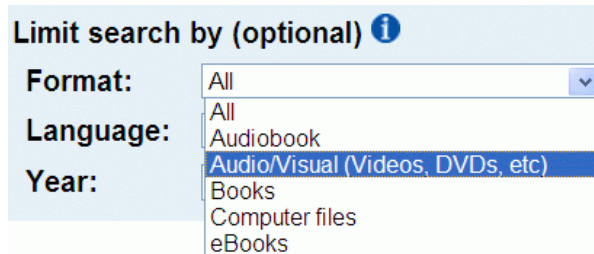
Go to www.linccweb.org. Click **Search the Library Catalog**, then:

- ◆ Select **Central Florida Community College** from the All Community Colleges drop-down menu
- ◆ Select from All Campuses (**Appleton, Citrus, or Ocala**)

Click in the **Search by** box, type in your search terms, and hit **Enter**. From the list of items for your search, look for those with an icon of an open book, which indicates a print book. Find the call number. This is a combination of letters and numbers which will look something like this: DT450.4 .R87 2006. Use this to find the book on the shelf. Books are located on the second floor of the library. Ask a Librarian at the Reference Desk if you have any questions.

DVDs

You can choose to limit your search results to certain formats, including:
Audio/Visual for DVDs
Books for print books
eBooks for electronic books



DVDs are located on the first floor, near the Circulation Desk. Use the call number for the DVD to find it on the shelf.

eBOOKS

The full text of over 30,000 eBooks, or electronic books, is available through the Catalog to currently enrolled CFCC students. To access the full text of an eBook, click on the **LINCC eResources** link (sometimes the link says **Central Florida/eResources** instead), then log in. Select **Central Florida Community College** from the All Community Colleges drop-down menu. Your Borrower ID is your **CFCC college ID number**, and your PIN is the **last 4 digits of your social security number**.

The left-hand column of the eBook screen contains links to the chapter titles, and the right-hand column contains the scanned images of the pages of the book. Click the **Next** button on the top right-hand corner to move through the pages.

CHECKING OUT

Items get checked out at the Circulation Desk on the 1st floor. **Your CFCC College ID card is required to check out all items**, including headphones and reserves.

Currently enrolled CFCC students can check out up to 20 books at a time, up to 5 on any one subject.

Books can be checked out for 3 weeks, then renewed for another 3 weeks if there are no holds. DVDs and videotapes can be checked out for 3 days at a time. They cannot be renewed right away.



TUTORIALS

For more information, visit the CFCC Library page at library.cf.edu, then click on **Tutorials** for videos on searching the Catalog, accessing eBooks, and more.



CFCC Library/Learning Resources
library.cf.edu



3001 S.W. College Rd
 Ocala, FL 34474
 352/854-2322
 Library Circulation Desk
 x1344 or x1544

HOW DO I FIND...?

PRINT MAGAZINES AND JOURNALS

Periodicals are located on the first floor next to the Circulation Desk. They are arranged alphabetically by title. Red CFCC Periodical List notebooks, available in the library, provide a list of the periodicals, including by subject. This information is also on the library web site at library.cf.edu/perlistsubj.htm.

The periodicals may be read anywhere in the Learning Resources Center but cannot be checked out. Copiers are available on the first and second floors. If you need articles on a specific topic, however, an online article database usually works best.

ONLINE MAGAZINE AND JOURNAL ARTICLES

LINCCWeb provides access to about 100 online article databases. Go to www.linccweb.org, then click on **Search a Specific Database**. Select **Central Florida Community College** from the All Community Colleges drop-down menu. Your Borrower ID is your **CFCC college ID number**, and your PIN is the **last 4 digits of your social security number**.

A good **general database** for almost any topic is **Academic Search Complete**, (located under General).

For **current, controversial topics**, try **Issues and Controversies**, **Opposing Viewpoints**, or **CQ Researcher** (all located under Social Sciences).

For **nursing or health** information, use **CINAHL** or **Health Source** or **Medline with Full Text** or **Health and Wellness Resource Center** (in Health and Medicine).

For **literary criticism**, try **Literary Reference Center** or **Literature Resources from Gale** (located under Literature).

For **newspaper articles**, use **Florida Newspapers** or **America's Newspapers** or **New York Times** (2000-present) or **New York Times Historical** (1851-2003) (located in News and Current Events).

For **biographical essays**, use **Biography Resource Center** (in Biography).

If you have any questions, please contact a Librarian at the Reference Desk, located on the 2nd floor of the Library.



NEED HELP?

Call a CFCC Librarian!
352/854-2322
x1345

Or the CFCC Librarians can be contacted by email at:

library@cf.edu

Fall and Spring hours:
 Mon-Thu 7:30 am-9 pm
 Fri 7:30 am-4:30 pm
 Sat 10 am-5 pm
Summer hours:
 Mon-Thu 7:30 am-6 pm

For more information, visit the CFCC Library web page at

library.cf.edu

Online reference help is also available through **Ask -A-Librarian** at

www.askalibrarian.org

